



# Regional Update

# Electronic Requisitioning Project

May 2018

## E-Req Goes Live at KHSC!

In order to achieve efficiencies in the requisitioning and purchasing process, our Region has implemented a supply chain electronic requisitioning (E-Req) tool.

E-Req allows Requisitioners and Approvers the ability to submit, approve and monitor purchase requisitions online.

Onboarding of the 6 hospitals in the Region is now complete, with the most recent E-Req go-live at Kingston Health Sciences Centre (KHSC) in April.

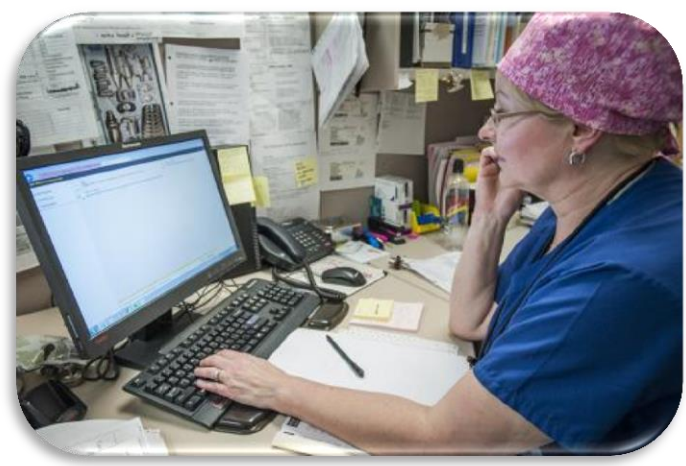
The E-Req Project Team was on site at KHSC for four weeks to provide training and general support to the new Users of the E-Req tool.

A total of 180 Users and 4 Buyers were on-boarded at KHSC.



*New Users at KHSC receiving in-class training and support from the Project Team during go-live*

Now that the first phase of roll out of the E-Req tool is complete, discussions are underway for Phase 2 of the Project to onboard the remaining Users across the Region .



*"I really like the system; it's nice to be able to see the history of what you have ordered. I anticipated it being more time consuming, but it hasn't been, the system is easy to use." says Janice Hogeboom, RPN, O.R. Equipment and Supply, KHSC – KGH Site*

